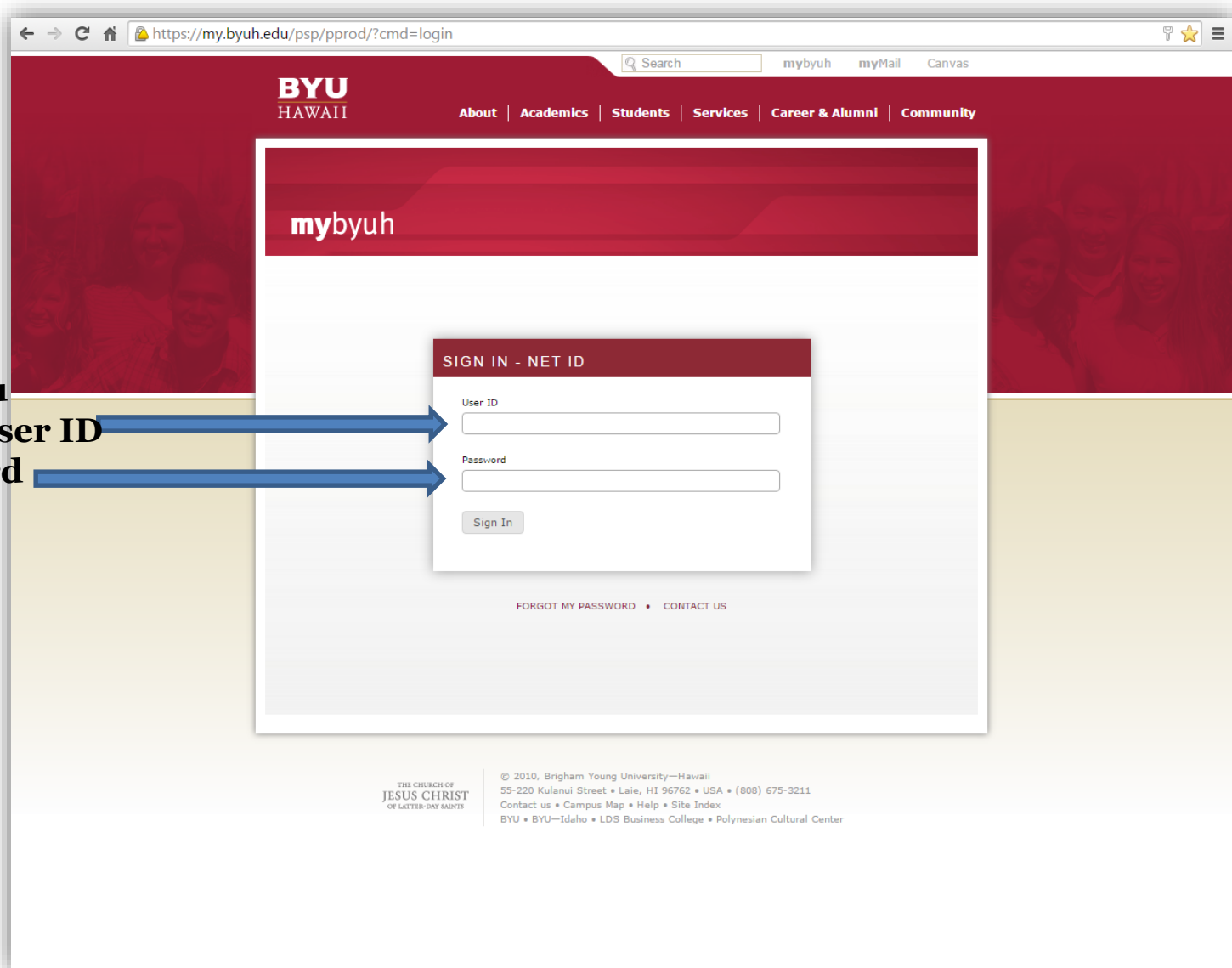


How To Register For Classes



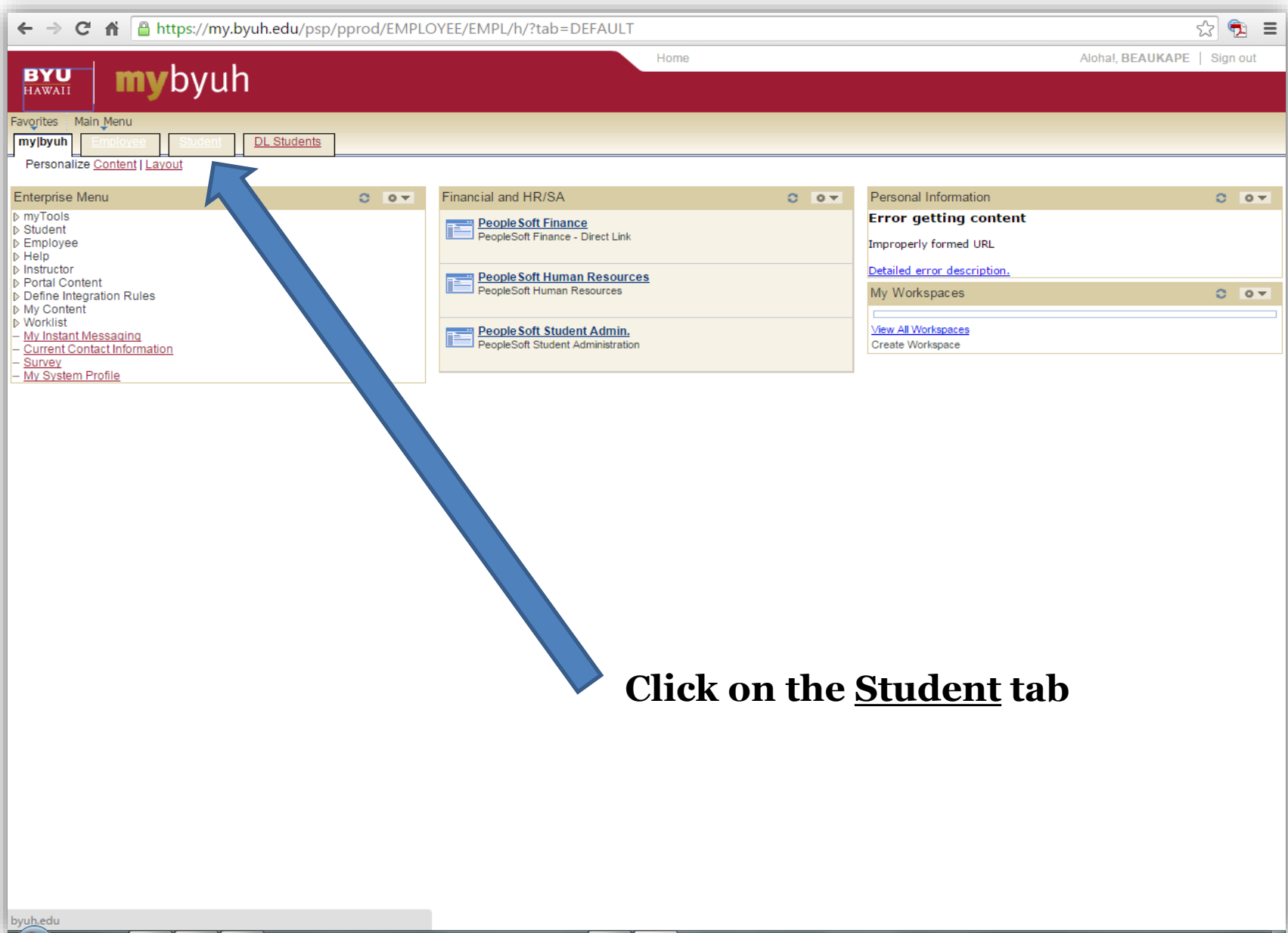
Step 1



Sign in to my.byuh.edu using your user ID and password



Step 2



The screenshot shows the mybyuh portal interface. At the top, there is a navigation bar with the BYU HAWAII logo and the text "mybyuh". Below this, there are several tabs: "mybyuh", "Employee", "Student", and "DL_Students". A blue arrow points to the "Student" tab. The main content area is divided into three columns. The left column is titled "Enterprise Menu" and contains a list of links including "myTools", "Student", "Employee", "Help", "Instructor", "Portal Content", "Define Integration Rules", "My Content", "Worklist", "My Instant Messaging", "Current Contact Information", "Survey", and "My System Profile". The middle column is titled "Financial and HR/SA" and contains three links: "PeopleSoft Finance", "PeopleSoft Human Resources", and "PeopleSoft Student Admin.". The right column is titled "Personal Information" and contains an "Error getting content" message, a "Detailed error description" link, and a "My Workspaces" section with a "View All Workspaces" link and a "Create Workspace" button.

https://my.byuh.edu/psp/pprod/EMPLOYEE/EMPL/h/?tab=DEFAULT

Home Aloha!, BEAUKAPE | Sign out

BYU HAWAII mybyuh

Favorites Main Menu

mybyuh Employee Student DL_Students

Personalize Content | Layout

Enterprise Menu

- myTools
- Student
- Employee
- Help
- Instructor
- Portal Content
- Define Integration Rules
- My Content
- Worklist
- My Instant Messaging
- Current Contact Information
- Survey
- My System Profile

Financial and HR/SA

- PeopleSoft Finance
PeopleSoft Finance - Direct Link
- PeopleSoft Human Resources
PeopleSoft Human Resources
- PeopleSoft Student Admin.
PeopleSoft Student Administration

Personal Information

Error getting content

Improperly formed URL

[Detailed error description.](#)

My Workspaces

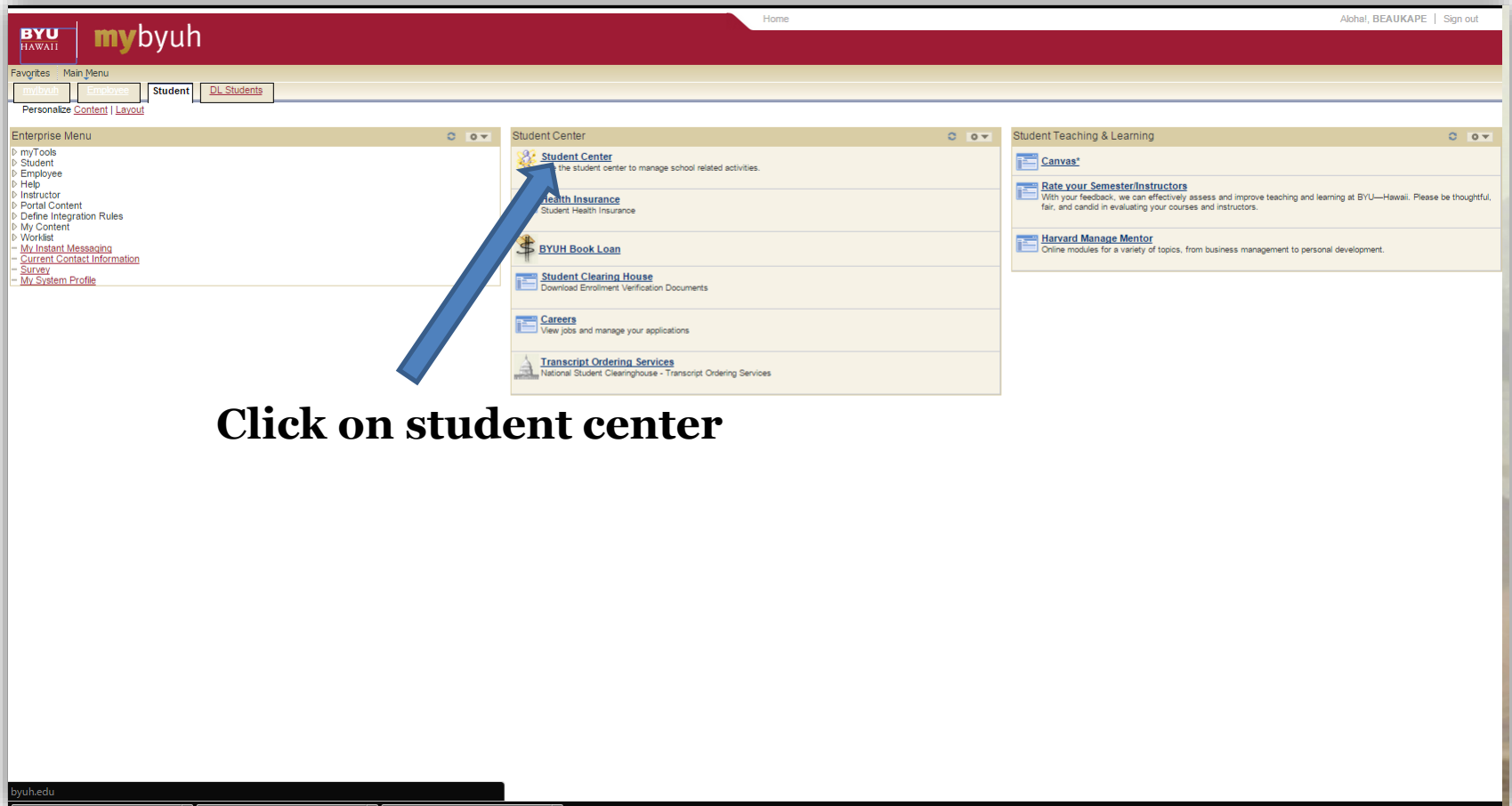
[View All Workspaces](#)

Create Workspace

byuh.edu

Click on the Student tab

Step 3



The screenshot shows the mybyuh website interface. At the top left, the logo for BYU HAWAII and mybyuh is displayed. The top right corner shows the text "Home" and "Aloha!, BEAUKAPE | Sign out". Below the header, there are navigation tabs for "Favorites" and "Main Menu", with "Student" and "DL Students" selected. A "Personalize Content | Layout" link is also visible. The main content area is divided into three columns. The left column is the "Enterprise Menu" with links like "myTools", "Student", "Employee", "Help", "Instructor", "Portal Content", "Define Integration Rules", "My Content", "Worklist", "My Instant Messaging", "Current Contact Information", "Survey", and "My System Profile". The middle column is the "Student Center" which contains links for "Health Insurance", "BYUH Book Loan", "Student Clearing House", "Careers", and "Transcript Ordering Services". A blue arrow points to the "Student Center" link. The right column is "Student Teaching & Learning" with links for "Canvas*", "Rate your Semester/Instructors", and "Harvard Manage Mentor". At the bottom left, the URL "byuh.edu" is visible.

Click on student center

Step 4

Home

BYU HAWAII | mybyuh

Favorites | Main Menu > Student > Student Center > Student Center

Student Center

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)
[Schedule Planner](#)

other academic... ▾ >>

Finances

My Account
[Account Inquiry](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)
[Report Other Financial Aid](#)

other financial... ▾ >>

Personal Information

[Demographic Data](#) | [Contact Information](#)

You are not enrolled in classes.

[enrollment shopping cart](#) ▶

SEARCH FOR CLASSES

SHARE MY INFORMATION

Holds

ALL Services Hold

[details](#) ▶

To Do List

No To Do's.

Enrollment Dates

Enrollment Appointment
You may begin enrolling for the 2015 Fall Regular Academic Session session on May 4, 2015.

[details](#) ▶

Account Summary

▪ Due Now	0.00
▪ Future Due	0.00

Currency used is US Dollar.

make a payment

Please make sure pop-up blockers are turned off.

Click
Enroll



Step 5

Home

BYU HAWAII | mybyuh

Favorites | Main Menu > Student > Student Center > Student Center > Enrollment: Add Classes

Sarah Potter >>

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit || term information

Add Classes

1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

2015 Fall | Distributed Learning | Brigham Young Univ Hawaii

Open Closed Wait List

Add to Cart:

Enter Class Nbr

Find Classes

Class Search
 My Requirements
 My Planner

2015 Fall Shopping Cart

Your enrollment shopping cart is empty.

Click search →

Step 6

BYU HAWAII | **mybyuh**

Favorites | Main Menu > Student > Student Center > Student Center > Enrollment: Add Classes

Sarah Potter >>

Search Plan Enroll My Academics

my class schedule || add || drop || swap || edit || term information

Add Classes

1 2 3

Enter Search Criteria

Search for Classes

Brigham Young Univ Hawaii | 2015 Fall

Select at least 2 search criteria. Click Search to view your search results.

Class Search

Subject

Course Number contains

Course Career Undergraduate

Show Open Classes Only

Additional Search Criteria

[Return to Add Classes](#)

Search Plan Enroll My Academics

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Edit](#) [Term Information](#)

>>

Are you searching in the right semester?

Select the correct subject from the drop down list

Step 7

Search Enroll My Academics

my class schedule add drop swap term information

Add Classes

1 2 3

Search Results

Brigham Young Univ Hawaii | 2015 Fall

[My Class Schedule](#) [show all](#)

ACCT 201 MoWeFr 12:10PM - 1:10PM
HGB 119

[Shopping Cart](#) [show all](#)

BUSM 180 TuTh 1:50PM - 3:20PM
HGB 117

The following classes match your search criteria Course Subject: **Accounting**, Course Career: **Undergraduate**, Show Open Classes Only: **No**

Open Closed Wait List

[Return to Add Classes](#) [NEW SEARCH](#) [MODIFY SEARCH](#)

20 class section(s) found

ACCT 201 - INTRO TO FINANCIAL ACCT.

Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	
1454	01-LEC Regular	MoWeFr 11:00AM - 12:00PM	HGB 119	David Waite	08/03/2015 - 10/31/2015	<input type="checkbox"/>	select
1455	02-LEC Regular	MoWeFr 12:10PM - 1:10PM	HGB 119	David Waite	08/03/2015 - 10/31/2015	<input type="checkbox"/>	
1456	03-LEC Regular	MoWeFr 1:20PM - 2:20PM	HGB 119	James Watkins	08/03/2015 - 10/31/2015	<input checked="" type="radio"/>	select

Select an open section of the desired course

Step 8

BYU HAWAII | **mybyuh**

Favorites | Main Menu > Student > Student Center > Student Center > Enrollment: Add Classes

go to ...

Search | Enroll | My Academics

my class schedule || add || drop || swap || term information

Add Classes

1 2 3

1. Select classes to add - Enrollment Preferences

2015 Fall | Undergraduate | Brigham Young Univ Hawaii

ACCT 201 - INTRO TO FINANCIAL ACCT.

Class Preferences

ACCT 201-03 **Lecture** ● **Open** **Wait List** Wait list if class is full

Session Regular Academic Session **Permission Nbr**

Career Undergraduate **Grading** UG Letter Grade

Units 3.00

Section	Component	Days & Times	Room	Instructor	Start/End Date
03	Lecture	MoWeFr 1:20PM - 2:20PM	HGB 119	James Watkins	08/03/2015 - 10/31/2015

Search **Enroll** **My Academics**

[My Class Schedule](#) [Add](#) [Drop](#) [Swap](#) [Term Information](#)

go to ...

Click Next

Step 9

go to ...

Search Enroll My Academics


my class schedule add drop swap term information

Add Classes




1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.



 ACCT 201 has been added to your Shopping Cart.

2015 Fall | Undergraduate | Brigham Young Univ Hawaii

 Open  Closed  Wait List

Add to Cart:
Enter Class Nbr

Find Classes
 Class Search

2015 Fall Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	ACCT 201-03 (1456)	MoWeFr 1:20PM - 2:20PM	HGB 119	J. Watkins	3.00	

Click Proceed To Step 2 Of 3

Step 10

BYU HAWAII | **mybyuh**

Favorites | Main Menu > Student > Student Center > Student Center > Enrollment: Add Classes

go to ...

Search | **Enroll** | **My Academics**

my class schedule || add || drop || swap || term information

Add Classes

1 2 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

2015 Fall | Undergraduate | Brigham Young Univ Hawaii

● Open ■ Closed ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ACCT 201-03 (1456)	INTRO TO FINANCIAL ACCT. (Lecture)	MoWeFr 1:20PM - 2:20PM	HGB 119	J. Watkins	3.00	●

CANCEL | PREVIOUS | **FINISH ENROLLING**

Search | **Enroll** | **My Academics**

My Class Schedule | Add | Drop | Swap | Term Information

go to ...

Click Finish Enrolling



**Success! You are now enrolled
in the desired course.**

For assistance with planning and registering for classes, please meet with your academic advisor.

Who Is My Academic Advisor?

http://advisors.byuh.edu/Advisors/about_us