INSTRUCTIONS FOR THE ONLINE ECCLESIASTICAL ENDORSEMENT FOR STUDENTS APPLYING TO BYU-HAWAII

1. Part 3 of the BeSmart.com Application is the Ecclesiastical Endorsement. All applicants (with the exception of current full-time missionaries), must complete TWO interviews in order to complete Part 3. If you are a member of The Church of Jesus Christ of Latter-Day Saints, you must receive an endorsement from BOTH bishop/branch president AND stake president/district president. If you are not a member, the first interview should be completed with a local LDS bishop in your area, and the second interview will be completed by the University Chaplain.

2. After you have created a CES Net ID and BeSmart.com account, go to endorse.byu.edu

3. Click STUDENT

4. Click APPLICANT
5. Click “I am applying, returning, or transferring to BYU, BYU-Hawaii, BYU-Idaho, LDS Business College, or Salt Lake Center”

6. Sign in with your CES Net ID that you created when you started your BeSmart.com application
7. Read the Code of Honor and all related policies and standards related to BYU-Hawaii (please click on the “here” link at the bottom and read BYU-Hawaii specific policies).
8. If you agree to live by the Honor Code and all related policies and standards, sign by clicking “I commit to live the Honor Code and related policies and standards”
9. Find your LDS Unit by searching for Unit Name and/or Leader Name. If you are not a member of The Church, enter the local LDS bishop’s name in your area. You can search for the local LDS bishop in your area, by entering your address here https://www.mormon.org/meetinghouse

10. Select the correct LDS Unit when it appears below the Search button
11. Your Endorsement Status is Now IN PROGRESS. You may print the instructions to give to your interviewer. The endorsement will not complete on your BeSmart.com application until BOTH interviews are completed and a clear endorsement is given. You can LOGOUT of the Endorsement system at this point.

Instructions for Ecclesiastical Endorsement

Instructions to all students
Please review this document prior to your interview and give it to your ecclesiastical leader before the interview begins.

Instructions to Ecclesiastical Leader
The Church’s institutions of higher education are founded on the gospel of Jesus Christ and exist to provide an environment of faith in which young people can, through serious study, pursue both spiritual and academic preparation. The Church Educational System would like to accommodate all who desire to attend; however, each institution has a limited enrollment. A student who is admitted without being fully worthy is not prepared spiritually and demeans another student who is qualified to attend.

To help ensure that those who attend Church institutions of higher education are living by Church standards and will continue to do so, prospective and continuing students must receive endorsements. (Handbook 1, Section 11.4.1)

Individuals who are less active, unworthy, or under Church discipline should not be endorsed for admission until these issues have been completely resolved and the requisite standards of worthiness are met. (Handbook 1, Section 11.4.4)

You may only endorse individuals who are in your unit or individuals who are not members of the Church.

Before making your endorsement decision, please review the CES Honor Code below and visit endorse.byue.edu to review school-specific Honor Code clarifications and the appropriate Dress and Grooming Standards.

*We believe in being honest, true, chaste, benevolent, virtuous, and in doing good to all men... If there is anything virtuous, lovely, or of good report or praiseworthy, we seek after these things.* (Thirteenth Article of Faith)

As a matter of personal commitment, faculty, administration, staff, and students of Brigham Young University, Brigham Young University-Hawaii, Brigham Young University-Idaho, and LDS Business College seek to demonstrate in daily living on and off campus those moral values encompassed in the gospel of Jesus Christ, and will:

- be honest
- live a chaste and virtuous life
- obey the law and all campus policies
- use clean language
- respect others
- abstain from alcoholic beverages, tobacco, tea, coffee, and substance abuse
- participate regularly in church services
- observe the Dress and Grooming Standards
- encourage others in their commitment to comply with the Honor Code

Please visit endorse.byue.edu to record your endorsement.